

**SEMI Europe:**

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**CLIENT DETAILS**

Company Name		Contact Name	
Address		Telephone	
Address		Fax	
Postal Code		E-mail	
City		VAT N°	
Country		Stand N°	
Billing Address <small>if different from above</small>		Size	m <sup>2</sup>

**BOOTH PARTY BOOKING:**

Upon approval from SEMI Show Management, parties will be allowed in the booths beginning at 17pm on Tuesday, 9 October, and Wednesday, 10 October. The parties must end by 20pm latest. If you would like to extend the party, please confer with the organiser.

Security guard services are required based on the number of visitors. Booth cleaning is also the responsibility of the Exhibitor.

**Expected number of visitors & staff:** \_\_\_\_\_

**Deliveries and approximate time (please read the information below):**

\_\_\_\_\_

\_\_\_\_\_

**Date of Party:**  Tuesday, 9 October, 17.00 – 20.00  
 Wednesday, 10 October, 17.00 – 20.00

**Procedure/Information:**

One security guard is required for every 50 persons attending your event. This measure is required for your assurance of non-liability to neighbouring exhibit property.

MESSE DRESDEN applies a general flat rate of 300,00€ / day which includes basic security, electricity/lighting in the halls, and restroom staff (flat rate to 20:00pm).

By applying for approval of the party, the company agrees to abide by the ending time and to the invoicing for MESSE DRESDEN flat rate for booth parties.

Upon approval from SEMI, a confirmation form will be sent back to you and forwarded to MESSE DRESDEN.

Party invitations may only be passed out from within the confines of the booth. Catering can be ordered via the order forms.

**Important Delivery Information:**

On exposition days, 9–11 October, deliveries may be made at any time to the side of Hall 1,2,3 and 4. See updated delivery information closer to the event.

**By signing I confirm that I agree with the above-mentioned terms and conditions**

Date		Print Name	
Signature		Stamp	